

# Vice President of Dudley Students' Union

## Vice President of Dudley SU- Purpose of this post

- **Representation:** The Vice President represents the student body to the college management. They act as a voice for students' concerns, needs, and priorities.
- **Advocacy:** One of the primary roles of the Vice President is to advocate for student rights, welfare, and issues. They may lobby for changes in college policies, improvements in campus facilities, and the overall well-being of students.
- **Leadership:** The Vice President plays a leadership role in the student union, helping to set its agenda and direction. They may work closely with the President and other members of the Leadership team to make decisions that benefit the student body.

## Main duties and responsibilities

- Ensure the implementation of strategic goals or projects is carried out properly, smoothly, and efficiently.
- Will be the other Student Governor on The College Corporation if the HE Officer position is vacant.
- Represent the SU President and the Union by attending meetings if the President is unable and assist the President in the projects the SU is undertaking.
- They will meet with members of the Leadership team regularly to ensure they are supported and fully understand their roles and responsibilities.
- Make sure the Leadership team is united, connected and strong.

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- The Vice President will Chair Student council (big student get together) and formal meetings of the Leadership Team and attend the necessary training for their role.
- Support Assistant Presidents within their role and run campaigns to improve student experience and quality of education.
- Carry out duties that have been delegated to you by the Students' Union.
- Act as a Deputy Leader and be familiar with the nature and requirements of each elected position.
- To take responsibility along with the President for the promotion and representation of the Students' Union's interests on both internal and external affairs and ensure that the appropriate Leadership members are informed of any relevant communication and, where necessary, the Students' Union general membership.

## General duties and responsibilities

- Volunteering 4 hours per week in your job role.
- Act reasonably always in the best interests of the Union.
- To present your work and feedback at Union Parliament and SU Team Meetings.
- Talk to students about services, events and activities via Out and About.
- To attend conferences and training events as and when required
- To attend SU activities dressed in promotional uniform (provided by the SU).

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- To demonstrate good time management and use of own initiative.
- If over 18 years old to act as a Trustee of the Students' Union.
- Work alongside NUS on identified national campaigns.
- Carry out duties as laid down by the Leadership Team and Union Parliament.

## Key working relationships

As an Assistant President, you will liaise with a range of colleagues within the Students' Union, college staff and students including college management, governors, local members of parliament, National Union of Students, local and national Students' Unions and local organisations.

## Key meeting attendance

As an Assistant President, you will be required to attend Leadership team meetings and training every week and to attend Union Parliament.

## Benefits of the post

- Discounted tickets for Students' Union trips and activities.
- Uniform.
- Full training provided by the Students' Union and National Union of Students - No experience is needed.
- Amazing for personal development – add to CV/Personal Statement.
- Meet new people and make new friends, Influence the direction and strategy of the Students' Union.

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- Develop time management skills.
- Get involved in planning and organising events.
- Contribute to representing the student body and contributing to the student experience.
- Develop a wide range of communication skills.
- Make a difference.
- New opportunities and challenges.
- Enhance your employability.
- Prove your commitment and passion.
- Develop skills that equip you for life and work.
- Certificate for participation and reference on request.